



Studio Agreement

These studios are shared spaces for making, thinking, and working as a community of artists. They depend on mutual respect, care, and shared responsibility. Access is a privilege that supports this community, and it comes with clear expectations for safety, respect, and stewardship of the space.

All university policies regarding building use and [conduct](#) apply.

Access & Shared Responsibility

- Students are granted 24-hour access for academic work only.
- Tjaden Hall and Sibley Hall are not residence hall—sleeping or non-academic use is not permitted.
- Keep studio doors closed and locked. Do not prop doors open.
- Do not store valuables. The department is not responsible for lost or stolen items.
- Studio keys may not be duplicated and must be returned at checkout.

Care of the Studio Environment

- Studios must be maintained in a condition that supports shared use and safety.
- Do not modify or paint walls, windows, ventilation, or fire safety systems.
- Keep all materials within your assigned studio space. No hallway storage.
- Studios will be documented at check-in and must be returned in original condition at checkout.

Materials & Equipment

- Students are responsible for supplying their own materials and hand tools.
- Tools and materials from shops and labs must remain in those spaces.
- Access to shops and labs requires completion of safety orientation each semester.

Health & Safety

- All students are required to follow the Art Health & Safety Guidelines (provided as a separate handout and posted in each studio.)
- These guidelines exist to protect you, your peers, and the shared studio environment.
- Failure to follow safety requirements may result in loss of studio access.

Community Standards

- Be mindful of noise and shared space use.
- No smoking, alcohol, or non-service animals in the building.
- No construction or installation that alters building structure or safety systems.



Checkout & Stewardship

- Studios must be vacated, cleaned, and keys returned by
 - 1st and 2nd year students: **5:00 PM July 26th**
 - Thesis students: **5pm August 2nd**
- Materials left behind will be discarded; storage is not available.
- When expectations are not met, the following fees may be applied to the student bursar account:
 - Failure to clean/vacate studio: **\$60**
 - Vandalism of furniture/equipment: **\$100**
 - Unauthorized spray paint use: **\$50**
 - Unreturned key: **\$25**

I _____ have read and agree to the Department of Art Studio Agreement.
(Printed Student Name)

Student's Net ID: _____

Student's Signature: _____

Assigned Studio: _____

Date: _____